

COMBERTON PARISH COUNCIL

To All Members of the Council

You are hereby summonsed to attend the Meeting of Comberton Parish Council, for the purpose of transacting the business as set out below. Meeting to be held on Wednesday 13th January 2021 at 7.30 pm, online via Zoom

Meeting ID: 951 6856 9620

Passcode: 640492

The Public and Press are cordially invited to be present.

Angela Bridges

Angela Bridges, Parish Clerk. January 9th 2021

AGENDA

- 1. Chairman's Welcome**
- 2. To receive apologies for absence and reasons**
- 3. To receive declarations of interests from councillors on items on the agenda and details of any dispensations held** and to receive written requests for dispensations for interests and to grant any requests for dispensation as appropriate (if any)
- 4. Comments & observations from members of the public & County and District Councillor Reports**
- 5. To approve the minutes of the meetings held on 8th December 2020**
- 6. Matters arising or carried forward from the last meeting or a previous meeting and to note the Clerk's report**
- 7. Planning Matters**
 - 7.1** To receive a report from the Planning Committee.
 - 7.2** To discuss planning application for 1 Mallows Close
20/05187/HFUL 1 Mallows Close Comberton CB23 7GN
Additional storey to existing single storey dwelling house with full internal reconfiguration and refurbishment. A resubmission of withdrawn planning application 20/01713/HFUL
 - 7.3** To discuss proposed development at Long Road, Comberton.
- 8. Finance, procedure and risk assessment**
 - 8.1** To receive the finance report and to approve the payment of accounts (list of invoices to be listed at the end of the agenda)
 - 8.2** To note payments made before the meeting – expenses to handyman for Madingley Mulch purchase (£80.86)
 - 8.3** Consideration of recommendations from the Finance Working Group's Precept Meeting - Agreement and approval of 2021-2022 precept.
 - 8.4** To receive the Recreation Ground Co-ordinator report.
 - 8.5** To approve a trade account and limit with ScrewFix and Tool Station for the handyman
 - 8.6** To approve updated purchase price of defibrillator £2,706.00
 - 8.7** To consider a request for burial ground grant at Comberton Church

9. To receive reports and items from committees, working groups and members for information:

- 9.1 LDP Working Group report;
- 9.2 East West Railway Working Group report;
- 9.3 C2C Busway report
- 9.4 Pond Working Group update
- 9.5 To consider volunteer recruitment to the Recreation Ground Working Group

10. To discuss setting up a new Clerk's email for Comberton Parish Council

11. To consider updates to the fire and intruder alarm at the pavilion

12. To review charges for hiring the pavilion and recreation ground

13. To consider updated village map printing and framing

14. To consider correspondence/communications received

- 14.1 To consider request for two fitness classes per week on the recreation ground
- 14.2 To consider request for repairs to the Verge at 9 Hillfield Road
- 14.3 To consider request for a mobile catering unit outside pavilion.

15. Closure of meeting

Date of next meeting - Wednesday 10th February 2020.

Total Expenditure for approval in January's meeting		Net	VAT	Total
Community Heartbeat	Defibrillator	2,255	451	2,706.00
BT	Phone line in pavilion	29.2	5.84	35.04
Rialtas	Financial software	644	128.8	772.8
CAPALC	Councillor training	75	0	75
J Graham	Expenses	80.86	0	80.86
Simple Solution	Admin fee	10	0	10
Command Pest Control	Rodent control	35	7	42
Cambridgeshire Countryside Watch	Subscription and donation	80	80	80
Salaries and HMRC		1317.61		1317.61
Command Pest Control	Rodent control	35	7	42
Eon	Electricity	65		65
Information Commissioner	Data protection fee	40		40
Unity Bank	Service charge	18		18
		£ 4,684.67	£ 679.64	£ 5,284.31