

# COMBERTON PARISH COUNCIL

To All Members of the Council

You are hereby summonsed to attend the Meeting of Comberton Parish Council, for the purpose of transacting the business as set out below. Meeting to be held on Wednesday 18<sup>th</sup> November 2020 at 7.30 pm, online via Zoom

**Meeting ID:** 924 4021 4027 **Passcode:** 884350

The Public and Press are cordially invited to be present.

*Angela Bridges*

Angela Bridges, Parish Clerk

11<sup>th</sup> November 2020

## AGENDA

1. **Chairman's Welcome**
2. **To receive apologies for absence and reasons**
3. **To receive declarations of interests from councillors on items on the agenda and details of any dispensations held** and to receive written requests for dispensations for interests and to grant any requests for dispensation as appropriate (if any)
4. **Comments & observations from members of the public & County and District Councillor Reports**
5. **To consider correspondence received about Comberton & Eversden Surgery's planning application to install an automated prescription collection machine.**
6. **To approve the minutes of the meetings held on 12<sup>th</sup> October 2020**
7. **Matters arising or carried forward from the last meeting or a previous meeting and to note the Clerk's report**
8. **Planning Matters**
  - 8.1. To receive a report from the Planning Committee.
  - 8.2. Planning application 20/01992/FUL - Bennell Farm
9. **Review and adoption of statutory documents and appointments**
  - 9.1 Review and adopt standing orders
  - 9.2 Review and adopt financial regulations
  - 9.3 To agree meeting dates for full council meetings and committee meetings up to and including the next annual meeting of the Council
10. **Finance, procedure and risk assessment**
  - 10.1 To receive the finance report and to approve the payment of accounts (list of invoices to be listed at the end of the agenda)
  - 10.2 To receive the Recreation Ground Co-ordinator report including any action taken using delegated powers

**10.3** To approve payment of defibrillator from Community Heartbeat at £2,355 including installation and one-year support. (Specialist equipment – only one quote needed)

**11. To receive reports and items from committees, working groups and members for information**

**11.1** Tree group report including findings of the tree survey carried out

**11.2** Consideration of ownership of trees at 29 Hillfield Road

**11.3** Pond Working Group update

**12. To consider correspondence/communications received**

**12.1** Consideration of complaints of vehicles parking on footpath and grass verges of Green End.

**12.2** Consideration of a request for no cycling signs on the footpath by Swaynes Lane

**13. To consider Comberton Spoonville an activity for young people of Comberton**

**14. Closure of meeting**

<b>Expenditure for approval November Meeting</b>	<b>£</b>	<b>Net</b>	<b>VAT</b>	<b>Total</b>
Salaries	Handyman and clerk	£ 1,049.22	£268.39	£ 1,317.61
HMRC		£ 95.39		£ 95.39
E.ON	Electricity for pavillion	£ 74.20	£ 3.71	£ 77.91
Human Capital	HR Support	£ 125.00	£ 25.00	£ 150.00
Eastern Tree Surgery	Harbour Avenue footpath works	£ 345.00	£ 69.00	£ 414.00
CAPALC training	Clerks Training	£ 125.00	£ -	£ 125.00
Community Hearbeat	Defibrillator	£ 2,355.00	£ -	£ 2,355.00
CAPALC wages	Locum Clerk	£ 875.00	£ -	£ 875.00
BT		£ 29.20	£ 5.84	£ 35.04
R H Landscapes	Grass and hedge cutting	£ 866.66	£173.33	£ 1,039.99
Libby White	Microsoft	£ 11.28		£ 11.28
<b>Total Expenditure</b>		<b>£ 5,950.95</b>	<b>£545.27</b>	<b>£ 6,496.22</b>