

COMBERTON PARISH COUNCIL

To All Members of the Council

You are hereby summonsed to attend the Meeting of Comberton Parish Council, for the purpose of transacting the business as set out below. Meeting to be held on Wednesday 16th September 2020 at 7.30 pm, online via Zoom

Meeting ID: 962 1287 5963

Passcode: 824883

The Public and Press are cordially invited to be present.

Libby White

Libby White CertHE PSLCC Locum Clerk

11th September 2020

AGENDA

1. **Chairman's Welcome**
2. **To receive apologies for absence and reasons**
3. **To receive declarations of interests from councillors on items on the agenda and details of any dispensations held** and to receive written requests for dispensations for interests and to grant any requests for dispensation as appropriate (if any)
4. **Comments & observations from members of the public & County and District Councillor Reports**
5. **To approve the minutes of the meetings held on 22nd July 2020**
6. **Matters arising or carried forward from the last meeting or a previous meeting and to note the Clerk's report**
7. **Planning Matters**
 - 7.1. To receive a report from the Planning Committee.
 - 7.2. [20/03339/FUL](#) – erection of a convenience food retail store with associated car parking at 80 West Street, Toft
 - 7.3. [20/03778/FUL](#) – erection of a barn style dwelling at land to the rear of 2 Hines Lane, Comberton
8. **Finance, procedure and risk assessment**
 - 8.1. To receive the finance report and to approve the payment of accounts (list of invoices to be listed at the end of the agenda)
 - 8.2. To receive the Recreation Ground Co-ordinator report including any action taken using delegated powers.
 - 8.3. To consider Cllr Martin's research into additional funding available for the Council for ongoing projects.
 - 8.4. To note future Cllr training dates and to agree for Cllrs to attend training where necessary.
 - 8.5. To consider the request for a grant towards Cambridge Approaches who have asked for funding and to receive an update on their work.
 - 8.6. To consider the repair of the post and rail fence at Swaynes Lane (quotations to be brought to the meeting)

9. To receive reports and items from committees, working groups and members for information

9.1. Tree group report including findings of the tree survey carried out at the beginning of the month.

9.2. Planning Committee – to note the changes in convenor for the Planning Committee

9.3. Recreation Ground Group

9.3.1. To consider the re-opening of the Pavilion and associated risk assessments, terms and conditions required in light of COVID-19

9.3.2. To consider activities, priorities and funding for the Recreation Ground

9.3.3. To consider the Explorer Trail Competition

10. To consider correspondence/communications received

10.1. To consider the ongoing communication with Community Payback and to provide a list of jobs the team can do.

10.2. To consider the correspondence from a resident following the parish council's response to him in March about ordering an additional bollard for the verge on Hillfield Road.

10.3. To consider the planings on the Drift and a response from the parish council.

10.4. To consider the correspondence from a resident asking for support to scalp unmade road at Newnham.

10.5. To consider the correspondence received about the overgrown hedge on Thornberry Wood

10.6. To consider correspondence received about the inconsistencies of planning application determination at SCDC

11. Motion to Exclude the Public and Press

That the public (including representatives of the press) be excluded during the consideration of the remaining item No 12-13 because it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during the item(s) there would be disclosure to them of exempt information of Category 1 & 2 Part 1 Schedule 12A to the Local Government Act 1972 (as amended).

12. To approve the confidential minutes of the meetings held on 22 July 2020 from which the public was excluded

13. To consider the update on the recruitment of a new Clerk and to agree the next steps

14. Motion to Re-Admit the public and Press

To resolve that the confidential business having been concluded, the press and public are re-admitted to the meeting

15. Closure of meeting

Company	Invoice Number	Invoice Date	Description	Net	Vat	Total
Cambridge Water			Recreation Ground Water	£ 364.18	£ -	£ 364.18
Blok N Mesh	B/I181938	31-Aug-20	Hire of Heras Fencing	£ 76.21	£ 15.25	£ 91.46
CAPALC	2224	01-Sep-20	Locum Services	£ 682.50	£ -	£ 682.50
Oakes & Watson	2986	01-Sep-20	Tree Work	£ 1,200.00	£ 240.00	£ 1,440.00
John King			Thornbury Fence Repairs	£ 580.00	£ -	£ 580.00
Reids Playground Maintenance Ltd	3919	04-Sep-20	Safety surface for Dome	£ 16,235.00	£ 3,247.00	£ 19,482.00
Human Capital Department	INV-0629	04-Sep-20	HR & Recruitment Support	£ 125.00	£ 25.00	£ 150.00
BT	M150 5L	06-Sep-20	Pavilion Phone	£ 29.20	£ 5.84	£ 35.04
Simple Solutions	2021-09-395	09-Sep-20	Payroll Charges	£ 10.00		£ 10.00
J Graham			Salary	£ 365.73		£ 365.73
HMRC			NI & Tax	£ 86.60		£ 86.60
				£ 19,754.42	£ 3,533.09	£ 23,287.51