

COMBERTON PARISH COUNCIL
To All Members of the Council

You are hereby summonsed to attend the Meeting of Comberton Parish Council, for the purpose of transacting the business as set out below. Meeting to be held on Wednesday 17th June 2020 at 7.30 pm, online via Zoom

Meeting ID: 819 4219 9695

Password: 721889

The Public and Press are cordially invited to be present.

Libby White

Libby White CertHE PSLCC Locum Clerk

10th June 2020

AGENDA

1. **The election of a Chairman and execution of Declaration of Acceptance of Office**
2. **The election of a Vice-Chairman and execution of Declaration of Acceptance of Office**
3. **To receive apologies for absence and reasons**
4. **To receive declarations of interests from councillors on items on the agenda and details of any dispensations held** and to receive written requests for dispensations for interests and to grant any requests for dispensation as appropriate (if any)

Comments & observations from members of the public & County and District Councillor Reports

5. **To approve the minutes of the meetings held on 11 March, 13 May and 10 June 2020**
6. **To consider any applications to be co-opted to the Council**
7. **Matters arising or carried forward from the last meeting or a previous meeting and to note the Clerk's report**
8. **Appointments to Committees and Working Groups:**
 - 8.1 The Planning Committee
 - 8.2 The Traffic Working Group
 - 8.3 The Recreation Ground Working Group
 - 8.4 The Flood Working Group
 - 8.5 The Finance Working Group
 - 8.6 The Tree Working Group

9. Planning Matters

- 9.1 [20/02142/OUT](#) – Application for outline planning permission for Northstowe stage 3B
- 9.2 [20/02317/FUL](#) – Installation of an air source heat pump air conditioning units at 6/6A Green End part of the Comberton Village Institute building to replace the present electric convector heaters at Comberton Village Hall, Green End, Comberton
- 9.3 [20/1412/TTCA](#) – Silver Birch (T1) reduce in height by 4 meters to maintain this tree in its current location at 20 West Street, Comberton
- 9.3 [20/01992/FUL](#) – erection of 45 dwellings, including two self-build plots and associated development at Bennell Farm, West Street, Toft

10. Finance, procedure and risk assessment

10.1 To receive the finance report and to approve the payment of accounts (list of invoices to be listed at the end of the agenda)

10.2 To approve actions taken by the Chairman on behalf of the Council in the absence of a Clerk

10.3 To receive the Recreation Ground Co-ordinator report including any action taken using delegated powers

10.4 To consider any urgent works required because of risk or health and safety

10.5 To consider quotes for fence repair in Thornbury

10.6 To consider quotes for tree work in Thornbury

11. To receive reports and items from committees, working groups and members for information

11.1 Tree group report

11.2 Recreation Working Group report

11.2.1 Consideration of quotes received for safety surfacing

11.2.2 To consider a further request by the football clubs for levelling the main pitch having secured more funding

12 To consider correspondence/communications received

12.1 Letter from CCC re their contribution to grass cutting

12.2 Contract for water treatment at the pavilion

12.3 Email from Mark Deas re Housing Needs Survey

13. Motion to Exclude the Public and Press

That the public (including representatives of the press) be excluded during the consideration of the remaining item No 15 because it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during the item(s) there would be disclosure to them of exempt information of Category 1 & 2 Part 1 Schedule 12A to the Local Government Act 1972 (as amended).

14. To approve the confidential minutes of the meetings held on 8 January 2020 and 10 June 2020 from which the public was excluded

15. Update on the position of the Clerk to the Council

16. Motion to Re-Admit the public and Press

To resolve that the confidential business having been concluded, the press and public are re-admitted to the meeting

17. Closure of meeting

Supplier	Details	Amount
Salary Costs	June 2020	£ 775.26
L Stoehr	Expenses May 2020	£ 2.17
CAPALC	Locum Clerk	£ 105.00
H Griffiths	Zoom Reimbursement 5th June 2020	£ 14.39
Simple Solutions	Payroll Processing June 2020	£ 10.00
Simple Solutions	Payroll Processing May 2020 Inv 2020-05-370	£ 10.00
R.H. Landscapes	Grass Cutting April 2020 Inv 494	£ 1,339.99
R.H. Landscapes	Grass Cutting May 2020 Inv 526	£ 1,039.99
Southern Monitoring Services Ltd	Monitoring 1/5/20 - 30/4/21 Inv AI100403	£ 388.68
	Total Payments	£ 3,685.48